

**Canberra
Croquet
Club**



Annual Report 2002

Canberra Croquet Club Incorporated

Annual Report

This report is presented to members in accordance with section 73 of the Associations Incorporation Act 1991. Attached are the following:


1. The Auditor's Report
2. The statement of accounts for 2001/2002, comprising the Statement of Receipts and Expenditure and the Balance Sheet.
3. The estimated budget for 2002/2003
4. The President's Report for 2001/2002.
5. The Captain's Report for 2001/2002.
6. The Treasurer's Report for 2001/2002.
7. The Minutes of the 2001 AGM.


The names of the Committee members for the year 2001/2002 were:

Maeva Galloway	President
Elizabeth Mountain	Secretary
Peter Tavender	Vice-President
Chris Wilson	Vice-President
Kevin Melksham	Treasurer
Peter Strauch	Captain
Stephen Richards	Vice-Captain
Yvonne Grattan	Committee Member
Harley Grattan	Committee Member
Anne Lomax	Committee Member
Johanna Pask	Committee Member
Rodney Teakle	Committee Member

The principal activities of the Club, which have not changed during the year, are the playing of croquet by its members, and supporting and fostering the game in the community.

During the year the surplus of receipts over expenditure was \$3,117.32 and members accumulated funds increased by \$5,839.35.


Maeva Galloway
President


Chris Wilson
Vice-President

Statement of Receipts and Expenditure for Year Ending 31 May 2002

Auditor's Report to the Members
of Canberra Croquet Club Incorporated

I have examined the accounts and records of the Canberra Croquet Club Incorporated and have audited the financial transactions recorded therein.

In my opinion, the Balance Sheet and Statement of Receipts and Expenditure present fairly the financial position of the Club as at 31 May 2002 and the result of its operations for the year ended on that date.

6/ July 2002



A T Dahl CPA

RECEIPTS	
Bank Interest	53.66
Canberra Open and Regional Carnivals	2,083.95
Christmas Party	34.90
Coaching	1,828.00
Donations	1,075.00
Easter Carnival	1,437.65
Equipment Hire	1,230.00
Equipment Sale	1,430.00
Green Fees	369.00
History	58.00
Insurance Refund	422.53
Key Deposits	0.00
Shop	160.40
Subscriptions and Joining Fees	13,129.00
Telephone Box	88.30
Trading Table, Raffles	27.40
Yearbook, Croquet NSW	130.00
TOTAL	<u>23,557.79</u>

EXPENDITURE	
Canberra Open and Regional Carnivals	1,750.47
Cleaning and Rubbish Removal	1,298.90
Clubhouse Maintenance	291.20
Court Maintenance and Improvements	4,278.14
Croquet Australia Subscription	16.50
Croquet NSW Affiliation Fees	957.00
Croquet NSW Tournament Entry	50.00
Croquet NSW Yearbook	130.00
Easter Carnival	309.91
Electricity	470.26
Equipment:	4,504.41
Government Taxes	66.20
Gratuities	100.00
Housekeeping	537.62
Insurance	1,212.00
New Members' Expenses	127.00
Petty Cash	81.00
Photocopying and Printing	757.86
Postage	244.15
Registrar General's Department	25.00
Rent and Rates	1,788.07
Shop Stocks	0.00
Stationery	300.03
Telephone	537.75
Trophies, Engraving and Gold Lettering	607.00
TOTAL	<u>20,440.47</u>
Operating Surplus	3,117.32

ESTIMATED BUDGET FOR FINANCIAL YEAR 2002/2003

Bank Account Details

CHEQUE ACCOUNT

Opening balance	6,006.63
Operating Surplus	3,117.32
2000/2001 cheques presented	(36.70)
Unpresented cheques	775.73
Balance at 31/5/02	<u>9,862.98</u>

TERM DEPOSITS

Opening balance	14,182.78
Interest	642.03
Balance at 31/5/02	<u>14,824.81</u>

Balance Sheet as at 31/5/02

Members' Accumulated Funds
Represented by:

Current Assets	
Commonwealth Bank Trading Account	9,862.98
Commonwealth Bank Term Deposits	14,824.81
Shop Stocks	3,576.00
Total Current Assets	28,263.79

Fixed Assets

Croquet and Lawn Equipment at cost	9,456.25
Less Depreciation	(2,563.25)
Trophies and Honour Boards	844.00
Other Equipment at cost	6,492.67
Less Depreciation	(3,403.67)
Total Fixed Assets	3,089.00
TOTAL ASSETS	<u>39,089.79</u>

Current Liabilities
Unpresented Cheques

(775.73)

NET ASSETS

38,314.06

RECEIPTS

Bank Interest	55.00
Camberra Open & Regional Carnivals	1,650.00
Christmas Party (Profit)	50.00
Coaching	1,200.00
Donations	50.00
Easter Carnival (Profit)	1,000.00
Green Fees	550.00
Equipment Hire	1,000.00
History	50.00
Key Deposit	40.00
Shop Sales	270.00
Subscription and Joining Fees	13,000.00
Telephone Box	80.00
Trading Table, Raffles	350.00
Yearbook, Croquet NSW	120.00
TOTAL	<u>19,465.00</u>

EXPENDITURE

Camberra Open & Regional Carnivals	1,400.00
Cleaning and Rubbish Removal	1,300.00
Clubhouse Maintenance	1,200.00
Court Improvements and Maintenance	6,500.00
Croquet NSW Affiliation Fees	1,300.00
Croquet NSW Tournament Entry	60.00
Croquet NSW Yearbook	120.00
Croquet Australia Subscription	20.00
Electricity	600.00
Equipment	500.00
Government Taxes	100.00
Gratuities	100.00
Housekeeping	500.00
Insurance	1,700.00
New Members' Expenses	50.00
Photocopying and Printing	700.00
Postage	150.00
Registrar General's Department	25.00
Rent and Rates	1,800.00
Shop Stocks	300.00
Stationery	250.00
Telephone	500.00
Trophies, Engraving and Gold Lettering	700.00
TOTAL	<u>19,875.00</u>

Deficit for Year

410.00

President's Report (2001-2002)

In accordance with Rule 27 of the Canberra Croquet Club's Rules, I have pleasure in presenting the Annual Report for the year 2001-2002.

The past 12 month period has seen the Committee build on the strong foundations laid down in previous years, and we thank our Patron Senator the Hon. Margaret Reid for her continuing interest and support and for her attendance at Club functions.

Memberships has risen from 84 on 31 May 2001 to 91 on 31 May 2002, of which there is one life member, 76 full members, one country member and 13 social members.

- We are fortunate in having amongst our members the President of the World Croquet Federation (Tony Hall), the President of Croquet Australia (Peter Tavender) and the Captain of the State (NSW) team (Stephen Meatheringham).
- The membership form has been amended to conform with the privacy regulations.
- On payment of membership fees, players now receive a key without deposit and may purchase a Club hatband and Club badge if desired.

Vale:

Sir John Overall C.B.E

15 July 1913 - 2 September 2001

John Overall joined the Canberra Croquet Club on 23 May 1993 at the age of 80.

He was a formidable player and an esteemed and valued member of the Club.

Our sincere sympathy is extended to his family.

Publicity & Promotion have been a major factor in the increase in membership.

For example:

- There was a demonstration of croquet at both Belconnen (Chris Wilson) and Tuggeranong (Beverley Shannon) as part of the Active Australia events in January.
- An Open Day held on 3 March resulted in 8 enrolments in the Beginners Coaching Program.
- During Heritage Week a demonstration was arranged at Lanyon (Johanna Pask).
- On one evening a view of the croquet laws appeared as background to the WIN TV weather report.
- Narrabundah College played at the Club on two occasions
- Brian Dixon and Johanna Pask led a demonstration at Telopea Park School.
- A new sign for the Club has been erected on the corner of Coronation Drive and Commonwealth Avenue.
- A new promotional leaflet is being developed.
- During the year the Australian Croquet Association had occasion to complain to Nissan regarding the ludicrous portrayal of the sport of croquet. Nissan withdrew the advertisement without apology and without recompense.

The Newsletter, ably edited by Anne Lomax, was circulated to all members on five occasions during the year either by email or post.

The Clubhouse is in need of painting and to this end a grant application has been submitted to the ACT Heritage Council. The building was last painted in 1994 and the floor ressealed in 1996. The fibro shingles on the roof in particular need urgent repair.

- The seats surrounding the lawns have received attention but unfortunately only one topcoat was applied and this was insufficient to preserve the timber. This has been drawn to the attention of the Department of Urban Services.
- White lines have been painted in the parking area, thereby improving the number of spaces available.

Housekeeping has been supervised by Pam Allen who has provided all requirements for members and maintained the tea roster. The Committee decided to donate the chrome chairs, which were surplus to requirements, to the Buddhist monks in Lyneham. They were most grateful for the donation.

The Library, which was first established in 1980, received a generous donation of \$1,000 from the Collings family. As a result, new glass-fronted bookshelves were installed and the librarian, Anne Robinson, is purchasing additional books. Peter Tavender has relocated the honour boards and the pictures on the walls to accommodate the library.

Hosting Community Activities has been an increasing component in this year's program and thanks go to the many members who have volunteered their time to conduct them.

These activities include: two groups of 15, each sponsored by the Active Women in Sport Program, functions for the Defence College, Police, Deacons Lawyers and a regular daylight saving group which is under the supervision of Anne Turner.

The Internet is used to disseminate Club news to one-third of our members while those members without email access receive the same information by mail. Stephen Meatheringham has set up and continues to maintain our internet and web connections. His assistance in this area is invaluable. Our webpage has been added to a croquet web-ring established by a member of the Maui Croquet Club in Hawaii. This adds to our national and international reputation as a progressive and well-organised professional group.

The home-page address is <http://croquet.adfa.edu.au/~sme/croquet>. Stephen also maintains a world-wide list of croquet resources at: <http://croquet.adfa.edu.au/~sme/croquetweb>.

Occupational Health & Safety, First Aid, Sunsafe, Drugs in Sport, Child Protection and Risk Management are of primary concern at all times. Stephen Meatheringham continues as our OHS and First Aid Officer, maintaining an accident report folder and a first aid kit. Sunscreen products are freely available to all players. Stephen Richards oversees our Drugs in Sport Policy and it conforms with that of the Australian Croquet Association. The Child Protection Policy is the one adhered to by CNSW. Peter Tavender attended a Risk Management Seminar conducted by ACT Sport & Recreation.

A physiotherapist, Sally Hamrahan, visited the Club on 18 May to advise on how to avoid croquet injuries.

Archives are under the supervision of the Archives Officer, Rodney Teakle. All relevant material has now been transferred from the National Library to the ACT Heritage Library (Accession No. MSS 86).

Competitions were held regularly throughout the year. Invitations were again issued to selected players from all states, except Western Australia, for the Canberra Open. This competition makes a valuable contribution to Australian croquet.

- The Canberra Open, Regional and Easter Carnivals continue to set a high standard. Being professional, friendly and hospitable, they are regularly oversubscribed.
- A pleasing number of members take part in club competitions and regular Club draws - in particular, members who have recently completed the coaching course.
- The efforts of the Carnival Managers, Captain and Vice-Captain (Peter Strauch, Stephen Richards, Peter Tavender, Stephen Meatheringham, Mac MacDonald and Carmel Statham) are the essence of this success.
- Congratulations to all winners of our Club competitions and special trophies and to those who represented us so ably at tournaments and carnivals in other centres.
- Special congratulations to Tony Hall, this year's Club Champion, and we wish him well in the forthcoming Championship of Champions Competition.
- The Blackall Cup was played between Canberra Croquet Club & Queanbeyan Croquet Club.

Coaching for beginners has been supervised by the Coaching Co-ordinator (Wenda Brown). There has been an increasing interest from the community in learning to play. An Orientation Day for members of the public takes place on the first Sunday morning of each month. Volunteering by members to act as coaches has contributed to its success. Six lessons (preferably two per week) are offered for \$45. The continuation of this program very much depends on the willingness of playing members to teach others. Introductory coaching has been provided by Brian Dixon, Kathleen Gilmour, Harley Grattan, Richard Meacock, Carmel Statham, Peter Strauch and Louisa Swan.

- Advanced coaching has been undertaken by Peter Tavender and Stephen Meatheringham (who together have written the Introductory and Advanced Coaching Modules), assisted by Carmel Statham. Instruction in an Introductory Laws Course was provided by Stephen Meatheringham and Peter Tavender on two Sundays in November. The time spent in the preparation of the modules, and the resulting benefit to players from these courses, is acknowledged with appreciation.

Referees & Umpires are an essential part of all competitions. The Club has 10 referees and one umpire amongst its members. Congratulations to Carmel Statham for passing the umpire's examination on 1 October 2001. There is an urgent need for more members to qualify or update their qualifications and it is hoped to encourage this in the next 12 months. Louisa Swan has made a major contribution during the year as a referee, not only at Club events but also on a number of occasions interstate, as have Tony Hall, Peter Tavender and Stephen Meatheringham. Peter Tavender held an Examining Referee Refresher session.

The Hi-Rollers now play on Tuesday afternoon at 1pm. This change is so assistance can be given by other members who are already at the lawns.

Equipment & Hire of Equipment have been the responsibility of the Captain (Peter Strauch). His contribution in this area is noted with appreciation.
10 sets of new international balls have been purchased to replace 10 sets of the Dawson mark II balls which have been sold. A new set of hoops without carrots have been manufactured for hire away from the clubhouse. Only Jacques balls will be lent with these hoops.

Croquet NSW's office has moved from Tempe to Sports House at Ultimo, pending a final decision on the facility at Tempe. Play on the lawns at Tempe will continue for the time being.
Delegates to CNSW were Maeva Galloway & Stephen Meatheringham.
Peter Tavender and Tony Hall were appointed to the CNSW Selection Committee.

Social events were:

- The annual dinner was held on 22 November at the Embassy Motel in Deakin with 40 people attending.
- The Christmas Party was held at the Clubhouse on 8 December.
- On the first Saturday of each month there is a lunchtime BBQ available for members at the Clubhouse.
- The recently arrived Manager of the Hyatt Mr Karl Diefenbach, presented a birthday cake to the Club to celebrate the Club's 74th birthday.

Visiting Clubs included:

- Greg Diprose visited Bermagui to provide a weekend's coaching
- On 15 & 16 May, 10 visitors from the Narooma Club came, under the guidance of Max & Jean Murray. Playing with CCC members and receiving coaching from Peter Tavender, an enjoyable time was had by all. This culminated in a BBQ lunch when a gift of a replica of the Narooma Lighthouse was presented to the Club.
- Queanbeyan Club members competed for the Blackall Cup in May and were entertained to afternoon tea.
- Shepparton Croquet Club is planning a visit in July.

Administration is through the elected Committee, which met on 10 occasions. Secretarial and financial duties are essential to the successful management of any club. Thank you to Elizabeth Mountain for managing the secretarial duties so efficiently, and to Kevin Melsham as Treasurer for the strict control of the finances. Thanks also to Brian Dixon, the Trophies Officer, for arranging the engraving and distribution of the trophies.

- A new letterhead was designed and stationary printed.
- The Honorary Auditor, A.T.Dahl, is thanked for his continuing assistance over the past 19 years.

Playing away from home, a number of players have represented the Club in tournaments and carnivals at regional, state, national and international level.

An increasing number of players are playing away from home with marked success. The most noteworthy of these are:
Jonathan Bowen: Winner of the Gold Brooch Competition.
Harley Grattan: Winner of the Singles & Doubles Competitions in Orange.
Tony Hall: Winner of the German Open.
Lillian Magee: Winner of her Block in the Southern Highlands.
Stephen Meatheringham: Represented Australia at the World Croquet Federation Championships (London) (July 2001) and is a member of the National Development Squad.
Nerida Taylor: A member of the State (NSW) Team.
Carmel Statham: Winner of the CNSW Gold Advanced Singles and a member of the State (NSW) Squad.

Masters Games in the ACT in 2003 will not be supported by the Canberra Croquet Club because of the limited number of participants the Club could accommodate, the requirement of an age-based award structure, the high financial commitment of participants, the inconvenience to members and the amount of voluntary labour required.

The Lawns are maintained by the greenkeeper (Anthony Brassil) under the supervision of Stephen Meatheringham. The Club appreciates the regular cutting of the grass by the Department of Urban Services.
This year has seen a marked infestation of black beetle. It will be treated appropriately next season.
Old Parliament House Lawns were again used for competition play and during lawn maintenance at the Club.
A fence was again erected around the lawns during the V8 car race activities in June.

Gifts & Sponsors made a significant contribution to the welfare of the Club.

The Collings family made a donation of \$1,000 in memory of their mother Eileen Collings who was a member from 1960 to 1995. The money was spent on a new library area and additional books. The library was opened on 8 May by Penny Collings (daughter of Eileen) when she unveiled a plaque recording the gift. The Club greatly appreciates this generosity.

A former member, Ray McCulloch, donated two Brereton Mallets. These were passed on to the Narooma Club to assist with its development.

Sponsors who have donated articles for raffles were: C. Wilson – a framed photograph; C. Statham – greeting cards; Charles Sturt University – wine; Mr Charles – hair set; and Kippax Cellars – wine. The efforts of Johanna Park in organising the raffles as well as taking and selling photographs is noted with appreciation.

In Conclusion, I have valued the support and advice I have received, as well as the loyalty and integrity shown by members. All have worked with goodwill and fellowship. The Club has greatly benefited from the time and talents given freely by all – there is a place for everyone. The Club received a well-deserved Certificate of Recognition in the Year of the Volunteer for the contribution members make to the successful enjoyment of the sport. So, my thanks go to all who have helped so well with all that needs to be done for the game and in the Clubhouse, thereby contributing to my enjoyment of the past 12 months as President.

Maeva Galloway
President
1 June, 2002

Captain's Report (2001-2002)

First, I wish to thank our Vice-Captain, Stephen Richards, for his tremendous input in support of this Club and for co-management of the Easter tournament.

I consider this year to have been successful at many levels. Fine tournaments with close competition have brought many benefits to the Club. Our internal competitions have been keenly and passionately contested and several new names have emerged as contenders for future success at various levels. Our coaching programmes have attracted new members as enthusiastic participants. Overall, there is a trend of our members' handicaps coming down at an encouraging rate.

There is a trend for our members to travel beyond the local area to further their experience and bring back new skills not only to our own competition, at the club day and other levels, but also in management of the club. This indirectly broadens the experience of all of us in how the club operates.

The Blackall Cup was won this year by the Club in spirited competition with the Queanbeyan Croquet Club. Many thanks to the players who made themselves available for this competition and members who supported the competition in other ways, including refereeing duties.

The big events around Australia Day and Easter are very demanding and require dedicated management and operational teams. The depth of experience and participation at the Club contributed to the success of the tournaments for locals and visitors.

The vitality of the club is reflected in the preparedness of members to take-on roles that assist in its operations. I believe that the sense of community that exists at our Club is one of our most significant assets and a most important contribution to the management of playing arrangements by the Club Captain. So many people make generous contributions to the Club's operation and functioning that it allows us all to take out of croquet much more than the sport alone offers. Accordingly, the task of Captain this year has again been made pleasurable.

Congratulations to all trophy and award winners, indeed to all those who participated.

My particular thanks go to the Bisquing & Playing Committee. Those who joined me on the B&P Committee this year were: **Greg Diprose, Maeva Galloway, Mac MacDonald, Stephen Richards, and Carmel Statham.** Wenda Brown has attended meetings, on invitation, in relation to matters arising as the Coaching Co-ordinator. Individually and as a group they have made many thoughtful and considered suggestions and decisions reflected in members' handicap rankings and playing arrangements. Many thanks too to members who raised matters for consideration by the B&P Committee.

There are many others who I express my thanks to. They include, but are not limited to, the Committee, Housekeeping sub-committee, members who assist in many ways with coaching, lawns and equipment workers; hoop swingers; tournament referees, kitchen workers, raffle organisers, water carriers, spectators, players; and all contributors who make themselves available in a wide range of ways.

*Peter Strauch
Club Captain
June 2002*

Treasurer's Report (2001-2002)

The main source of income for the club is annual subscriptions. The budget included \$14,000 for joining fees and subscriptions. We fell \$871 short, however with our increased membership we should be closer to this amount next year.

One of the most significant events during the year was the purchase of new balls and the sale of existing balls. This means that Sale of Equipment will be reduced next year while no more expenditure on balls should be required next year.

Other items with a major departure from budget were coaching, which brought in an extra \$828, court maintenance which cost \$2,222 less than allowed, and the various carnivals. The Open and Regional carnivals were budgeted to bring in a profit of \$750 but the final profit was only \$333. The Regional carnival showed a profit of roughly \$1,100 against a budgeted \$650. Insurance was almost on budget, however, if the increases to Croquet NSW can be taken as a guide, there is likely to be an increase of the order of 40% next year. Another major departure from the budget occurred because of the generous donation from the Collings family. The overall result was an increase in surplus from the \$735 budgeted, to \$3,117.32.

Because of other pressures I will be unable to continue in this position. I thank all members for their help and forbearance over the time I have been in the position.

Kevin Melksham
Treasurer
June 2002

